

MEMPHIS CONFERENCE
2016 Budget Askings

	2014 Approved Budget	2015 Conference Approved	2016 Budget Request	2016 CFA recom- mended
<u>CONNECTIONAL MINISTRIES TEAM</u>				
<u>STAFFING & RESOURCING</u>				
Director: Salary	67,200	Funding moved to "Conference Leadership and Resourcing"		
Utilities & Household	10,000			
Housing Allowance	19,300			
Associate -- Young People's Ministry Salary	18,250			
Associate -- Communications Director	47,919	49,357	49,357	49,357
Office Manager Salary	33,010	34,000	34,000	34,000
Receptionist Salary	18,746	15,480	15,480	15,480
District Resource Leaders Salaries	112,000	98,880		
Disaster Response Coordinator Salary	35,000			
Associate -- Technical Communications	12,000	18,000	18,000	18,000
New Church Development Director-Salary			25,000	25,000
Staff Pensions	14,626	14,626	14,626	14,626
Employer's FICA	18,871	18,121	18,121	18,121
Life & Disability Insurance	3,367	3,367	3,367	3,367
Future Staffing		55,000	20,000	20,000
Program Staff Development	10,000	10,000	10,000	10,000
Support Staff Continuing Education	500	1,000	1,000	1,000
Other Staff Benefits	1,000	1,500	1,500	1,500
Program Contingency	20,207	20,000	20,000	20,000
<u>OFFICE EXPENSE</u>				
Supplies & Postage	7,500	7,500	7,500	7,500
Printing & Copier	12,000	12,000	12,000	12,000
Equipment Repair & Maintenance	750	1,000	1,000	1,000
New Equipment Purchases	1,000	1,000	1,000	1,000
Telephone	15,900	15,900	15,900	15,900
Computer Operation	3,600	3,600	3,600	3,600
Total Staffing & Resourcing	482,746	380,331	271,451	271,451

PROGRAM

CMT Emerging Programs	5,000	15,000	15,000	15,000
CMT Meeting Expense	1,300	1,500	1,500	1,500
CMT Program Planning	500	500	500	500
Staff Travel and Expense	46,000	29,000	16,000	16,000
Unallocated			60,000	60,000
Lay Resource Leaders' Travel Expense	35,000			
Lay Resource Leaders' Program Expense	35,000			
Conference Report Video	3,000	5,000		
Disaster Team Response Training	500			
BrickRiver database maintenance	7,000	7,000		
Project Transformation	5,000	10,000	15,000	15,000
Achieving Missional Objectives			25,000	25,000
Conference Board of Lay Ministry	12,000	12,000	16,765	16,765
Leadership Development Team	5,000	20,000		
Intentional Discipleship Team (Age Level)	32,200	32,200	21,850	21,850
Church Vitality & Revitalization	7,000	20,000		
Conference Stewardship Action Team			2,400	2,400
Church and Society Team	6,000	6,000	6,000	6,000
Communications Action Team	30,000	30,000	18,050	18,050
Communications Technology			18,409	18,409
Total Program Expense	230,500	188,200	216,474	216,474

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<u>DIVISION ON OUTREACH</u>				
Area Relief Ministries	5,000	5,000	10,000	10,000
Hannah's Hope	39,400	39,400	39,000	39,000
Martin: We Care Ministries	5,000	5,000	5,000	5,000
Memphis Neighborhood Centers	80,000	80,000	80,000	80,000
Metropolitan InterFaith Associat'n (MIFA)	2,500	2,500	3,500	3,500
Paducah Cooperative Ministry	10,000	10,000	12,000	12,000
Reelfoot Rural Ministries	80,000	80,000	80,000	80,000
Regional InterFaith Association (RIFA)	5,000	5,000	5,000	5,000
Africa University Dream Farm	10,000			
CrossLink Ministries	5,000			
Missional Planting Grants (UMVIM)	35,000			
Western KY Family Services	13,000	13,000	13,000	13,000
Total Outreach	289,900	239,900	247,500	247,500
<u>CONGREGATIONAL DEVELOPMENT</u>				
Administrative & Operation Expenses	8,000	8,000	-	-
New Church Startup Salary Funding	138,155	213,155	227,000	227,000
	146,155	221,155	227,000	227,000
 GRAND TOTAL Program Ministries Team	 1,149,301	 1,029,586	 962,425	 962,425
<u>LAKESHORE</u>				
Salaries and Benefits	479,400	487,000	504,600	504,600
Insurance	94,200	100,200	108,700	108,700
Maintenance	96,100	102,100	112,700	112,700
Equipment & Asset Replacement	30,000	30,000	31,000	31,000
Development	31,000	31,000	15,000	15,000
General	419,000	426,000	441,200	441,200
Program	44,800	44,900	51,000	51,000
Total Expenses	1,194,500	1,221,200	1,264,200	1,264,200
Less: Registration fees & meals	(285,300)	(306,100)	(303,100)	(303,100)
Summer camp fees	(559,800)	(566,000)	(618,500)	(618,500)
Canteen	(75,000)	(80,000)	(80,000)	(80,000)
Crafts	(2,200)	(2,500)	(2,500)	(2,500)
Interest income				
Miscellaneous deposits	(16,000)	(16,000)	(12,000)	(12,000)
Use of Reserves				
Total other receipts	(938,300)	(970,600)	(1,016,100)	(1,016,100)
Net from conference budget	256,200	250,600	248,100	248,100
<u>CONFERENCE LEADERSHIP</u>				
Salaries and Benefits	656,200	750,000	666,650	666,650
Travel	119,000	134,500	154,375	154,375
Moving Expense	6,000	6,000	6,000	6,000
Continuing Education	3,500	4,200	4,200	4,200
Meetings	15,800	22,062	22,062	22,062
	800,500	916,762	853,287	853,287

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<u>EQUITABLE COMPENSATION COMMISSION</u>				
Asbury District	46,000	56,000	56,000	56,000
Brownsville District	3,000	1,000	1,000	1,000
Dyersburg District	7,000	5,000	5,000	5,000
Jackson District	3,000	2,000	2,000	2,000
McKendree District	12,000	12,000	12,000	12,000
Paducah District	6,000	6,000	6,000	6,000
Paris District	7,000	2,000	2,000	2,000
Emergency Grants	15,000	15,000	15,000	15,000
Board Expense	1,000	1,000	1,000	1,000
Total	100,000	100,000	100,000	100,000

CLERGY WELLNESS COMMISSION

Paid Claims	3,142,850	3,185,738	3,397,235	3,397,235
Life Insurance Premiums Paid	55,000	42,000	36,000	36,000
Dental Premiums Paid	16,105	16,000	16,000	16,000
Vision Premiums Paid	54,324	54,324	56,790	56,790
Stop Loss Premiums	420,000	332,516	352,525	352,525
Methodist Healthcare EAP		7,900	7,669	7,669
Affordable Healthcare fees		42,000	20,000	20,000
Commission Expense	3,000	2,000	2,000	2,000
Cigna Administrative Fees	195,000	195,040	189,220	189,220
Consulting Fees	55,920	55,920	55,920	55,920
Required Actuarial Evaluations	12,000	12,000	28,000	28,000
Partial funding for Ass't Benefits Officer	28,500	29,300	15,090	15,090
Special grants	20,000	20,000	20,000	20,000
Postage Expense	1,200	1,200	1,200	1,200
Total	4,003,899	3,995,938	4,197,649	4,197,649
Less: Billing receipts applied	(1,985,767)	(1,985,767)	(2,200,000)	(2,200,000)
Interest Earnings				
Miscellaneous				
Medicare Reimbursements	(149,544)	(149,544)	(155,000)	(155,000)
Received for prior year				
Reserve funding applied	(239,889)	(231,928)	(263,950)	(263,950)
Net from conference budget	1,628,699	1,628,699	1,578,699	1,578,699

BOARD OF PENSIONS

Past Service Funding Deposit (2014 pre-'82 Past Service Rate = \$560) (2015 pre-'82 Past Service Rate = \$575) (2016 pre-'82 Past Service Rate = \$587)				
CRSP, Defined Benefit	1,033,831	1,055,019	1,038,990	1,038,990
CRSP, Defined Contribution	429,522	421,103	425,000	425,000
Comprehensive Protection Plan	389,121	388,337	400,000	400,000
Grants: Claimants' Buildup	6,200	6,200	6,200	6,200
1/4, 1/2 & 3/4-time clergy UMPIP	50,000	100,000	146,000	146,000
Conf. Retirees' Association	2,000	3,000	3,000	3,000
Annual Conference per diem	7,000	9,000	9,000	9,000
Retirement Stipends	10,000	15,000	15,000	15,000
Conf. Retirees' Luncheon	3,000	3,000	3,000	3,000
Partial funding for Ass't Benefits Officer	28,500	29,300	14,400	14,400
Administrative, Meetings, Travel	3,000	3,000	3,000	3,000
Total	1,962,174	2,032,959	2,063,590	2,063,590
Less: Received from Deacons				
Received for prior year				
Reserves applied for pensions		(75,000)	(230,000)	(230,000)
Net from conference budget	1,962,174	1,957,959	1,833,590	1,833,590

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<u>NASHVILLE AREA EXEC. ASSISTANT</u>				
Salary (projected on the basis of D.S. compensation in the Memphis and Tennessee Conferences)	88,626	89,305	92,305	92,305
Housing	21,511	21,511	21,511	21,511
Travel (by voucher)	15,000	13,000	7,000	7,000
Continuing Education				
Telephone	1,000	1,250	1,000	1,000
Supplies and Postage	100	750	100	100
Worker's Compensation Insurance	700	700	700	700
Pension funding	13,523	12,779	12,779	12,779
Health Insurance premium	12,125	8,640	8,640	8,640
Contingency				
Total	152,585	147,935	144,035	144,035
LESS: TN. Conference amount (60%)	(91,551)	(88,761)	(86,421)	(86,421)
Net from Memphis Conf. Budget (40%)	61,034	59,174	57,614	57,614

CONFERENCE ADMINISTRATION SUMMARY

A. Board of Ordained Ministry	151,110	143,000	136,500	136,500
B. Board of Trustees	103,000	103,000	79,000	79,000
C. Conference Session	54,000	54,000	54,000	54,000
D. Council on Finance & Admin.	42,000	42,000	42,000	42,000
E. Conference Secretary & Journal	40,000	38,500	38,500	38,500
F. Misconduct Response Committee	7,056	7,056	7,056	7,056
G. Archives and History	11,750	11,750	11,750	11,750
H. Conference Treasurer	242,113	143,660	154,084	154,084
I. Conference Chancellor	8,606	8,606	8,606	8,606
J. Conference Office Center	84,300	84,300	37,300	37,300
K. Committee On the Episcopacy	34,720	38,240	40,520	40,520
L. Committee on Investigation	2,600	2,600	2,600	2,600
M. General & Juris. Delegations	15,000	15,000	15,000	15,000
Conference Administration Total	796,255	691,712	626,916	626,916

BOARD OF ORDAINED MINISTRY

Clergy Covenant				
Board Expense	12,500	17,500	17,500	17,500
Area Office of Ministerial Concerns	30,000	30,000	40,000	40,000
Registrars' Administrative Support	6,000	6,000	-	-
Licensing School	7,000	3,500	5,000	5,000
Course of Study School	15,000	15,000	15,000	15,000
School of Ministry	1,000	-	-	-
Parsonage Families' Counseling	10,000	10,000	7,500	7,500
Candidates' Psychological Assessments	5,000	7,000	7,500	7,500
Candidates' Background Checks	5,000	3,000	3,000	3,000
Maternity/Paternity Pulpit Supply	1,000	1,000	1,000	1,000
Training of Mentors	1,000	500	500	500
Residence in Ministry seminars & retreats	8,000	10,000	10,000	10,000
Orientation to Ministry	1,000	2,500	1,000	1,000
M.T.S. Methodist Studies Chair	42,000	31,500	21,000	21,000
Formation of Orders	1,000	1,000	1,000	1,000
Sabbatical Support	2,610	1,500	1,500	1,500
Recruitment and Call Exploration	3,000	3,000	5,000	5,000
	151,110	143,000	136,500	136,500

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BOARD OF TRUSTEES

Board Expense	1,000	1,000	1,000	1,000
Maintenance and Improvements	65,000	65,000	51,000	51,000
Insurance	30,000	30,000	25,000	25,000
Pest Control	2,000	2,000	2,000	2,000
Taxes	5,000	5,000	-	-
Total	103,000	103,000	79,000	79,000

CONFERENCE SESSION

Host Committee Expense	3,000	3,000	3,000	3,000
Awards Luncheon	1,000	1,000		
Supplies	1,000	1,000	1,000	1,000
Printing	8,000	8,000	8,000	8,000
Postage	1,000	1,000	1,000	1,000
Secretarial Help	500	500	500	500
Site Expenses	25,000	25,000	26,000	26,000
Taping expense	1,000	1,000	1,000	1,000
Transportation	500	500	500	500
Nursery	2,500	2,500	2,500	2,500
Worship	6,000	6,000	6,000	6,000
Speakers & Leaders	3,500	3,500	3,500	3,500
Lodging--guests	1,000	1,000	1,000	1,000
Total	54,000	54,000	54,000	54,000

COUNCIL on FINANCE & ADMINISTRATION

Council meeting expense	3,000	3,000	3,000	3,000
Audit	8,000	8,000	8,000	8,000
Miscellaneous Insurance	18,000	18,000	18,000	18,000
Budget Interpretation	5,000	5,000	5,000	5,000
Conference contingency	8,000	8,000	8,000	8,000
Total	42,000	42,000	42,000	42,000

CONFERENCE SECRETARY & JOURNAL

Secretary Honorarium	4,500	4,500	4,500	4,500
Postage and Supplies	5,500	4,000	4,000	4,000
Journal Production expense	30,000	30,000	30,000	30,000
Total	40,000	38,500	38,500	38,500

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<u>MISCONDUCT RESPONSE COMMITTEE</u>				
Leadership Development	3,528	3,528	3,528	3,528
Administrative Expense	1,176	1,176	1,176	1,176
Conference & District Workshops	2,352	2,352	2,352	2,352
Total	<u>7,056</u>	<u>7,056</u>	<u>7,056</u>	<u>7,056</u>

ARCHIVES & HISTORY

Archivist	8,000	8,000	8,000	8,000
Supplies & Other Expenses	3,750	3,750	3,750	3,750
Total	<u>11,750</u>	<u>11,750</u>	<u>11,750</u>	<u>11,750</u>

CONFERENCE TREASURER'S OFFICE

Salary--Treasurer	67,200	Funding moved to "Conference Leadership and Resourcing"		
Util. & Household	10,000			
Housing--Treasurer	19,300			
Salary-- Assistant Treasurer	35,000	35,980	58,339	58,339
Salary--Assistant Benefits Officer	57,000	58,600	-	-
Salary--Office Assistant	23,690	23,690	23,000	23,000
B.O.M. Registrars' Assistant	6,000	6,000	-	-
F.I.C.A. Expense	16,987	17,157	6,222	6,222
Pension Funding	19,985	20,184	7,321	7,321
Life/Disability Insurance	5,551	7,849	7,800	7,800
Office Supplies and Expense	7,000	7,000	7,000	7,000
Printing & Copier Expense	7,000	8,000	8,000	8,000
Postage	6,000	6,000	6,000	6,000
Telephone	3,000	3,000	3,000	3,000
Equipment Purchases	3,000	2,000	2,000	2,000
Data Processing	5,000	3,000	10,000	10,000
Staff Travel	9,000	7,000	7,000	7,000
Continuing Education	2,400	1,800	1,500	1,500
Technology			26,302	26,302
Contingency	2,000	1,000	1,000	1,000
Total	<u>305,113</u>	<u>208,260</u>	<u>174,484</u>	<u>174,484</u>
Less: Board of Ministry reimbursement	(6,000)	(6,000)	(6,000)	(6,000)
Board of Pensions reimbursement	(28,500)	(29,300)	-	-
Group Insurance reimbursement	(28,500)	(29,300)	(14,400)	(14,400)
	<u>242,113</u>	<u>143,660</u>	<u>154,084</u>	<u>154,084</u>

CONFERENCE CHANCELLORS

KY Chancellor Honorarium	1,200	1,200	1,200	1,200
TN Chancellor Honorarium	1,200	1,200	1,200	1,200
KY Chancellor Travel & expense	3,103	3,103	3,103	3,103
TN Chancellor Travel & expense	3,103	3,103	3,103	3,103

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Total	8,606	8,606	8,606	8,606

CONFERENCE OFFICE CENTER

Mortgage	50,000	50,000	-	-
Building Maintenance	6,000	6,000	7,000	7,000
Custodial Services	5,000	5,000	5,000	5,000
Grounds Maintenance	3,000	3,000	3,500	3,500
Utilities	12,000	12,000	13,000	13,000
Telephone system (line charges)	8,000	8,000	8,000	8,000
Insurance	2,000	2,000	2,000	2,000
Postage equipment	2,500	2,500	3,000	3,000
Total	88,500	88,500	41,500	41,500
Less: District Office cost sharing	(4,200)	(4,200)	(4,200)	(4,200)
Net from Administration budget	84,300	84,300	37,300	37,300

COMMITTEE ON THE EPISCOPACY

Episcopal Staff Salaries & Benefits	117,200	120,700	124,300	124,300
Episcopal Staff Travel	2,500	6,500	6,500	6,500
Episcopal Audit	3,700	4,000	4,200	4,200
Episcopal Office Rent Supplement	18,000	18,000	18,000	18,000
Episcopal Reimbursable Expenses	1,600			
Episcopal Professional Entertainment	8,000	10,000	12,000	12,000
Episcopal Office Exp. (postage, supplies)	15,800	18,000	16,700	16,700
Total Expense	166,800	177,200	181,700	181,700
Less: Received from GCFA	(80,000)	(81,600)	(82,900)	(82,900)
Paid from reserves				
Received from Tennessee Conf. (60%	(52,080)	(57,360)	(59,280)	(59,280)
Memphis Conference portion (40%)	34,720	38,240	39,520	39,520
Memphis Conference committee exp	2,000	1,000	1,000	1,000
Net from Memphis Conference budget	36,720	39,240	40,520	40,520

CAMPUS MINISTRIES

Programming:				
Martin University of TN	25,390	52,007	48,853	48,853
Murray State	26,140	26,140	28,310	28,310
U. T. Memphis Medical	6,000	6,000	6,000	6,000
University of Memphis	37,190	37,190	37,190	37,190
University of Memphis - Lambuth Campus	24,965	27,621	28,000	28,000
Salaries:				
Martin University of TN	35,850	9,233	12,387	12,387
Murray State	32,888	32,888	31,930	31,930
U. T. Memphis Medical				
University of Memphis	46,500	46,500	47,895	47,895
University of Memphis - Lambuth Campus	21,846	21,846	24,200	24,200
Household & Utilities:				
Martin Interfaith	5,150	5,150	5,150	5,150
Murray State	5,150	5,150	5,150	5,150
University of Memphis	7,210	7,210	7,426	7,426
University of Memphis - Lambuth Campus	5,150	5,150	5,150	5,150
Reimbursable Expenses:				
Martin University of TN	3,000	3,000	3,000	3,000
Murray State	2,000	2,000	2,000	2,000
University of Memphis	2,000	2,000	2,060	2,060
University of Memphis - Lambuth Campus	2,000	2,000	2,500	2,500
Housing Allowances:				
Murray State	12,000	12,000	12,000	12,000
University of Memphis	13,428	13,428	13,830	13,830
University of Memphis - Lambuth Campus	6,750	6,750	6,750	6,750
Contingency	12,110	12,110	12,110	12,110
Moving expense	2,000	2,000	2,000	2,000
Total	334,717	337,373	343,891	343,891
Less: amounts paid from Lambuth funds	(24,965)	(27,621)		
Net from conference budget	309,752	309,752	343,891	343,891